

AGENDA

PART ONE OF THE MEETING

	Initial SN	Ref	Page	Time
1 Governors' meeting time without SMT	SN			1 min
2 Committee matters				
i Apologies	CD			1 min
ii Declaration of interests	CD			1 min
Governors are reminded that it is their duty to declare an interest, financial or otherwise, in any item on the agenda				
iii Minutes of last meeting held 22 May 2019	SN	Attached	1	2 min
iv Matters arising	SN			5 min
v Review operation of Committee	CD	Attached	6	5 min
3 Governors' monthly report August/September		Previously circulated		
i Financial aspects	RS			10 min
ii Matters arising	JE			5 min
4 Audit Committee annual report to the Board (to approve)	RS	Attached	10	10 min
5 Audit matters				
i Internal Audit Reports 2018/19 (3 visits)	RS	Attached	14	15 min
ii Internal Audit annual report and opinion	MW	Attached	62	5 min
iii Internal Audit visits clarification	RS/MW	Attached	74	5 min
iv Feedback on External Audit liaison with Southern Internal Audit Partnership	MW/FM	Verbal		5 min
v External Audit progress re 2018/19 closure and associated External Audit management report	FM	Attached	80	10 min
vi Approve procedure for appointment of External and Internal Auditors 2020/21	RS	Verbal		5 min
6 Risk management				
i Review Risk Management Board minutes 11 October 2019	JE	Attached	113	10 min
ii Risk Management Policy (to approve)	JE	Attached	120	5 min
iii Review Governors risks on the Risk Register (6 monthly review)	SN	Attached	121	5 min
7 To Receive				
i Self assessment of compliance with regularity and propriety requirements	RS	Attached	129	5 min
ii European Social Fund (ESF) match funding compliance	RS	Verbal		5 min
iii Bourneville Investigation Report and ESFA recommendations	JE	Attached	138	5 min
8 Date of next meeting				
Wednesday 4 March 2020 commencing at 1700 hrs				
Progress report on implementation of recommendations of previous audit reports				
Internal Audit report – visit one and two 2019-20				
Anti Bribery Policy				
Review Performance of External Auditors against PIs				
Review Risk management				
Governors' Monthly Report – including financial aspects and matter arising				

PART TWO OF THE MEETING

- i Audit Committee and auditors in attendance

RS – Ryan Sarll, Finance Controller

MW – Melanie Weston, Southern Internal Audit Partnership (Internal Auditors)

FM - Frances Millar, RSM UK Audit LLP (External Auditors)